

THE UNIVERSITY OF CHICAGO
CAMPUS AND RESIDENTIAL CLIENT SERVICES
5100 SOUTH DORCHESTER AVENUE
CHICAGO • ILLINOIS 60615-4199
(773) 753-2200
FAX: (773) 753-1332

August 26, 2009

All Residents
5313-15 South Kimbark Ave.
5315-17 South Kimbark Ave.
Chicago, Illinois

RE: PORCH REBUILDING
Starts Wednesday, September 9

Dear Resident:

We would like to inform you of the upcoming porch improvement project that will begin Wednesday, September 9th. Work will begin on the 5313-15 porch, followed by 5315-17 porch. The project scope includes removal of the existing porch, concrete work for new post footings, porch rebuild, related roofing and new lighting.

What this project means to residents:

1. All resident contents will need to be removed prior to construction.
2. While work is performed on your respective porch all back doors will be sealed off for safety for about one week. We have included a NO EXIT sign for you to place on your rear door during this period.
3. The rear courtyard will be used for contractor “staging” - the removal of existing porches and for storage of new building materials and equipment. Please do not access the rear area while work is in progress and kindly access the basement laundry room via the front door.
4. There will be noise and some dust associated with the work so we urge you to please keep your windows closed and locked while lowering shades for privacy. Most of the work is carpentry related, but some concrete cutting and pouring is also required.
5. Work will generally be completed Monday – Friday from 8:00 AM until 5:00 PM. It is possible, depending on weather and other factors, that the contractor will work Saturdays. If this occurs we will notify residents in advance and ask that no noisy work begin before 9:00AM.

As we have more information about the construction schedule additional notices will be distributed. Please know that every effort will be made to minimize any inconveniences to residents. Thank you very much for your cooperation during this building improvement project, and please don't hesitate to contact Rajko Ferenac at 773-418-3387 or me if you have any questions or need further information.

Sincerely,

John Chow
Property Manager

Sent by E-mail and Posted

NO



EXIT



(PLACE ON INSIDE OF APT. REAR DOOR WHILE WORK IS IN PROGRESS)